



'Our Best at all Times'

Headteacher: Mrs Mitzi Nichol

3 July 2020

Dear Parents and Carers

I hope this letter finds you and family safe and well. We would like to take this opportunity to share with you our plans, as they stand, for the return to school in September. As you are by now aware, we receive the information from the Government at the same time as you and the first set of published information for September was released on 2nd July.

We are sure that you will have some questions and concerns about how school will look and what the expectations will be when your children return to school. Firstly, I should add that as per Government and Local Authority guidance, attendance will be compulsory and parents will be penalised for non-attendance from September.

As we are sure that the majority of you will have the same questions and concerns we have addressed what we think will be your primary concerns in the FAQs below. We will issue more detailed information before the end of term. If you have other queries please do not hesitate to email admin@stillnessjs.lewisham.sch.uk and a member of staff will come back to you.

FAQs

Will there be breakfast and afterschool club?

Breakfast club will be able to run as normal though children will need to remain in their year groups. Children who have previously gone to the Infant Breakfast Club with their siblings will now need to attend the Junior Breakfast Club as the year groups are unable to mix. Please contact the office on admin@stillnessjs.lewisham.sch.uk to confirm that you require a place at breakfast club and the school will contact you to confirm your child's place. Following the current government guidance on bubbles and groups we will not be able to offer a full joint extended provision. We will keep this under review as the guidance changes throughout the Autumn Term.

What are the timings of the day?

There will be two drop off times. The first will be for families with siblings across both schools and will be between **8:35am** and **8:45am**. The second will be for everyone else between **8:45am** and **8:55am**.



Where do I drop off?

We will now have three gates in use for drop off. Top gate (car park gate), middle gate and bottom gate (kitchen gate).

Which gate will I use?

Families will drop off at the Top gate at 8:35am.

Year 6 will drop off at the Top gate at 8:45am.

Years 3 and 4 will drop off at the Middle gate at 8:45am.

Year 5 will drop off at the Bottom gate at 8:45am.

Children will walk straight round to their classroom where they will be welcomed by their class teacher.

Can I cycle or scooter to school?

No. Unfortunately we are unable to accommodate bicycles and scooters at school at the moment.

What are the arrangements for picking up at the end of the day?

There will be two pick up times. Families with children across both the Infant and Junior Schools will pick up at **3pm**. Everyone else will pick up at **3:10pm**.

Where will I pick up?

Families with children across both schools should enter by the Top Gate and come on to the Junior Playground where the children will be waiting with a member of the Leadership Teams from both schools. Families should then exit via the Bottom Gate.

At 3:10pm the Middle Gate will be opened and parents with children in the Junior School should walk round to the left into the Junior Playground where the classes will be waiting with their teachers. Collect your children and then exit via the Bottom Gate.

What are the lunch arrangements?

Lunch time will be at 12:30pm until 1:30pm. We will have a year group in the lunch hall at a time so we are not mixing children too much. Children will then be separated in the playground in their year groups so we are minimising the interactions between children in different years.

Will there be any opportunities for exercise during the day?

We will continue with the Daily Mile and PE lessons will be able to continue as normal.

What will play time look like?

The children will remain in their year groups during playtime. Playtime will be split so Years 3 and 4 will access the playground first and then Year 5 and 6 will have their playtime.

Who will administer First Aid?

There will be designated first aiders on site all the time and they will have appropriate PPE. Most of the teaching staff are first aid trained and can deal with minor injuries and will have gloves and a first aid kit in the classroom.

What will I do if my child needs medication?

We will follow our normal procedure as laid out in our Administering Medication Policy which can be viewed on the school website under Policies. However, all completed forms

will need to be emailed to the school office as we are unable to accept paper copies at this time.

What will happen if a Teacher becomes unwell?

Under the new guidance supply teachers are permitted to move between schools. These teachers are advised to ensure that they minimise contact and maintain as much distance as possible from other staff.

What will the curriculum look like?

Teaching staff and Leaders have been working to ensure that the curriculum for September will fully take into account any missed learning objectives. There will also be a focus on well-being and children will be encouraged to share and discuss their feeling about their experiences over the past weeks.

Yours sincerely

Mrs M Nichol
Headteacher